

## **Questions & Answers for Call for Proposal/Lebanon/2020/001**

1. In Annex B-4, Governance, Management and Technical section, what is the difference between 'List of Key management' and 'CVs of Key Staff proposed for the engagement with UN Women'?

**List of key management staff list of key staff in the organization, Director/ Operation Manager etc...not directly involved in the implementation of the project activities**

**CVs of Key staff proposed for the engagement with UN Women → CVs of those who will be directly involved in the implementation of the project with UN Women; They need to have the relevant experience.**

2. If the organization doesn't have explicit 'Sexual Exploitation and Abuse (SEA) policy consistent with the UN SEA bulletin ST/SGB/2003/13', what shall we do?

**State it in the proposal that the organization has no explicit SEA policy. Organizations can explain in detail whether they are planning to build a policy.**

3. In Annex B-4, Client Relationship section, the 'two references', should be related to who?

**Two references for the proponent from organizations for which similar service is currently or has been provided by the proponent.**

4. In line with the mandatory requirements/pre-qualification criteria listed on Annex B-1, it is expected that "proponent is duly registered or has the legal basis/mandate as an organization". May I kindly be confirmed if you are referring to registration in Lebanon or in general that an international CSO or Lebanese CSO is expected to be fully registered and have legal basis in one specific country?

**A legal registration of the organization in Lebanon is required in the form of " Ilim wa Khabar" covering both national and international NGOs . If the organization is not registered in Lebanon, then, in addition to the legal registration document, a proof of their legal authorization to operate in Lebanon is required.**

5. We are interested in this call for proposal (CFP/Lebanon/2020/1), Please could you clarify what are the locations area covered by this project?

**UNWOMEN Lebanon are covering all location areas in Lebanon beside Beqaa.**

6. Can you please confirm which is the due date for the submission of the proposal? There are two dates indicated in the CFP document (<https://www2.unwomen.org/-/media/field%20office%20arab%20states/attachments/2020/cfp/call%20for%20proposal%20template%20for%20responsible%20party%20lebanonmb%20130feb.pdf?la=en&vs=1335>) 22/02 and 25/02.

**The deadline for CFP/Lebanon/2020/001 is 25 February 2020.**

7. We want to make sure that we can switch the pdf folder to word document so we can fill the information on it.

**This is to confirm the possibility of switching PDF to Word version taking into consideration that documents should be converted back to the original status on submission.**

8. Can you specify what type of legal services are considered under the target Output 1.1.1 are they exclusively related to the documentation or can also include cases of for example dispute with the employers/harassment at the workplace?

**Legal services can include civil documentation and any kind of legal support/consultations as needed by target women beneficiaries.**

9. Where I can find the required formats and applications for this CFP?

**Kindly note that the required application is existing at the same page of the call of proposal. Please find below the link for the attachment.**

<https://www2.unwomen.org/-/media/field%20office%20arab%20states/attachments/2020/cfp/call%20for%20proposal%20template%20for%20responsible%20partylebanonmb%20130feb.pdf?la=en&vs=1335>

10. What Is the % of the split between Syrian and Lebanese programme participants?

**60% Lebanese, 40% (Syrian & Palestinian)**

11. Can the target # of beneficiaries differ between the CFP and technical offer and between outputs themselves ex. the indicative 200 women for output 1.1.1 and 100 for the output 1.2.2?

**The overall target # of beneficiaries need to be maintained, it can also increase if the proponent have the capacity to reach to higher # of women beneficiaries.**

12. Documentation of gender-based crimes perpetrated during the civil war period and in subsequent conflicts (a detailed outcome can be very sensitive with the context of Lebanon, so how detailed the published study should be? Any recommendations?)

**The study should be based on in-depth interviews with women who were victims of human rights violations during the Lebanon civil war. The interviewed women should represent all groups and regions and will have access to legal and psychological support services through the project. The study report should cover general trends to protect women and to avoid sensitivities with the different actors:**

- **Documentation of the medical, psychological and social needs of the families of the disappeared.**
- **Financial and technical support to civil society organizations, including academic institutions to implement five oral history initiatives related to women's experiences (theater, short videos/documentaries, photo exhibits, etc.).**

13. A partnership with a local partner to implement the art activities can be considered a support.

**Yes, The Organization can partner with another organization specialized to implement this component. The Partner may use the services of sub-contractors to fulfill its obligations under the agreement with UN Women; however, the Partner shall at all times be responsible and liable for the performance of its sub-contractors. UN Women may, in its sole discretion, withdraw this approval to subcontract in general or in a specific case. Such withdrawal shall be in writing and shall provide the Partner with reasonable time to terminate its agreement with sub-contractor/s. No provision in the agreements between the Partner and its sub-contractors shall constitute a contractual bond between UN Women and the sub-contractor. The Partner shall immediately inform UN Women of the name/s of its sub-contractors and sub-contractors' sub-contractors.**

**The Partner shall ensure that each sub-contractor agrees in writing to be bound by the terms and conditions of the agreement with UN Women relevant to the portion of the work or services to be performed by such sub-contractor.**

14. We are INGO with registration in Lebanon, can we apply? **Yes, International organization can apply to the CFP.**

15. Should the organization have a partnership agreement with UN-WOMAN? **No, not at this stage.**

16. Within the Indicative Targets and Indicators, there is the following points:

- 5 oral history initiatives implemented (using theatre; short videos/documentaries; photo exhibits etc.) (oral history of the GBV crimes specifically or civil war and role of women in general?)

**It's a combination of both GBV crimes and civil role.**

- 150 women and children provided with psychosocial care (regarding the 150 cases of legal and psychological support, is it specific to the families of disappeared? Or women and girls in general?)

**The priority is for the families of the disappeared and women interviewed for the study.**

17. Should we implement through local partners registered in Lebanon or we can implement directly?

**The organization has the choice between implementing directly or implementing through local partners. Please see answer to Q 13 about sub-contracting.**

18. Should the organization make the capacity assessment before the preselection stage?

**If you are selected, we will undertake a capacity assessment of your organization. All the mandatory documents in the call need to be completed, some of which relate to your organizations capacity to implement this project.**

19. Is the call for proposal is also open to international NGOs that work with implementing local partners to deliver the operational activities?

**Yes, international NGOs are eligible for this CFP.**

20. In case we are planning on submitting the proposal with a local organization jointly, is there a need to provide the information on the local partner as well in the proposal?

**Yes, both organizations information should be submitted.**

21. If the organization is applying as international NGO that would directly manage the project coordination and the monitoring and evaluation, while the local partner would be the subcontractor that implements the rest of the activities with women in their centres.

**Yes, local organization subcontracted by international organization are eligible for this CFP.**

22. As a reference, do you need just the contact (name, role and email/telephone number)

**Yes, the organization should submit full reference details**, in addition to the work that was performed by the organization

23. I have read that you will provide the clarifications requested by proponents by 14<sup>th</sup> February. Will you also have a meeting with all the interested partners before the deadline for further clarifications?

**There is no meeting at this stage.**

24. How the selection will be made when you compare to other proponents submitting on implementing many outputs?

**The selection will be made against the criteria set out. We will review and assess output by output.**

25. Please confirm that all staff directly related to the activities in the field are not considered admin staff.

**This is to confirm that all direct staff related to the field are considered programmatic staff.**

26. Do you consider postponing the submission date?

**No, not at this point.**

27. **Market sectors/sub-sectors/specific businesses or value chains:**

**a-What are the market sectors/sub-sectors/specific businesses in each of the agriculture, service, trade, manufacturing, construction that have been the most affected by the crisis (for all and then specifically for women)?**

Research and evidence should be presented by the proponent. There are many resources available Lebanon's humanitarian portal and assessment registry, including assessments on value chains for women in marginalized areas in Lebanon:

<https://data2.unhcr.org/en/situations/syria/location/71>

**b- What are the market sectors/sub-sectors/specific businesses in each of the agriculture, service, trade, manufacturing, construction that have been less affected by the crisis (for all and then specifically for women)?**

See above

**c-What are the market sectors/sub-sectors/specific businesses in each of the agriculture, service, trade, manufacturing, construction that have opportunity to grow (for all and then specifically for women)?**

See above

**28. Once we have identified the sectors/subsectors/Specific businesses that have the most opportunity for women, we need to ask the following:**

**a-In these specific potential sectors/subsectors/specific businesses, what are the potential challenges that women may face in terms of financial restrictions, access to finance, access to supplies, access to market, mobility, infrastructure, technology? We need specific answers for each one of the above and to add any other challenges they may identify.**

Gendered barriers that UN Women works on in their livelihoods program cross cuts all of the potential challenges listed: patriarchal gender norms that prevent women from leaving the house, joining the labor market or making decisions about finance, lack of access or knowledge about bank account or financial literacy, lack of access to affordable and quality child care and elderly case services, safe transportation, accommodating work hours, cultural expectations about gender roles. For this reason, safe transportation and quality childcare services must be integrated into the project design. UN Women's approach to livelihoods also ensures strong linkages with protection services and referrals.

**29. Once we have identified the challenges, we need to ask the following:**

**a-In these specific potential sectors/subsectors/specific businesses and considering the above-mentioned challenges, what is the kind of support needed to help the female entrepreneurs to successfully manage their business?**

Entrepreneurship support is very broad and will depend on the sectors the proponent decides to focus in, based on analysis and research (see questions 1 and 2).

**30. What are the current networking platforms that exist in the region that support women entrepreneurs? If none exist what kind of networking support do the female entrepreneurs need?**

From UN Women's current work, networking platforms for women entrepreneurs are limited and informal, but not the most essential and urgent response needs. If a networking platform is identified as a strong need and useful intervention by the proponent, the proponent should suggest a model that will be effective with clear justifications and evidence.

**31. What are the existing Local economic development initiatives or programs you are aware of that are being implemented in the region that can have synergies with our WED program?**

There are many local economic development initiatives in Lebanon. For a complete list, please contact the inter-agency livelihoods coordinator under the LCRP: [sclh.coordination@undp.org](mailto:sclh.coordination@undp.org)

**32. What are the existing programs or initiatives led by UN-WOMEN that aligns with our program strategy to build synergies?**

Program synergies can be built with current UN Women livelihoods partners, particularly through investing the Social Development Centers in Tripoli (Qibbeh and Tabbneh), Beirut (Tarik Jadideh and Ghobery) and Jbeil (Ghazir).

**33. Output 1.2.2: Women are supported to access sustainable income generation and employment opportunities (Lebanese and Refugees). Under activities: Job placements at private or public sectors.**

**The question is: Can we substitute Job placements with livelihood? Cash for work? Or self-income generating small projects? Provided to women and girls to empower them economically? Due to the current economic severe situation where companies are closing, and the government has stopped the employment at the public sector for at least 3 years.**

While there are challenges to the current job placement approach due to the challenges mentioned, there are still effective ways of pursuing this model. The CFP is open to new approaches to engage women in the labor market within the economic crisis, including other livelihoods approaches and cash for work models. If the proponent provides evidence that in-kind grants for business start-ups in the informal or formal economy are effective income generation, then they may be considered.

**34. If UN Women approves the livelihoods for women beneficiaries, instead of job placements, then what is the average grant per beneficiary? Do you consider reducing the number of beneficiaries? Or it will be kept to the proponent to decide based on the budget?**

Based on the proponent's budget.

**35. Under Job placement: refugees are not allowed to officially work in Lebanon. Out of the 200 women under 1.2.2 what is the percentage of refugees and how you propose increasing their income?**

Livelihoods approaches for Syrian refugees should be in line with LCRP guidelines and government regulations. Training and income generation models for Syrian refugees should be predominately targeted in sector where they can legally work constructions, environment, agriculture, in line with the

**36. What is the age bracket of the target women beneficiaries? Are adolescent girls included?**

The target group is 18 years old +