

Pre-Proposal Conference - Q/A

Date: Thursday, 4th of July

Time: 2:00 – 3:30 PM

Questions and Answers

Q1: Who are the donors of the program? And does the Programme Partner need MOPIC approval?

Answer: The donors are Sweden (Swedish International Development Agency), Germany (GIZ), and Basque Country (Basque International Development Cooperation Agency). When selected, the potential partner is responsible for the obtention of all necessary governmental approvals as needed before the contract could be awarded.

Q2: Can the Programme Partners apply even if they have an ongoing agreement with UN Women?

Answer: Yes.

Q3: Can the Programme Partners apply if they are registered as a non-profit company?

Answer: Yes, if the registration is according to the law in Jordan and it's clearly stated in the registration document that the organization is non-profit.

Q4: Is it allowed to use sub-partnering?

Answer: Sub-Partner” means a Partner of a UN Women Partner, approved by UN Women, that will perform part of the work outlined/part of the implementation of the project as outlined in the CFP. “Sub-Contractor” means a service provider, vendor, contractor or any legal entity approved by UN Women and engaged by a Partner to provide goods or services needed for the performance of the work and/or needed for the achievement of the outputs and outcomes as outlined in CFP. UN Women does not prohibit Programme Partners from using Sub-Partners or Sub-Contractors, except for when the work to be carried out relates to Grant-Making Work. Grant-Making Work should be carried out only by the selected Programme Partner. Sub-Partners or Sub-Contractors may only be used for the partial implementation of a project. Programme Partners cannot “outsource” all the activities for which they are responsible. All proposals from Programme Partners must provide information regarding the use of Sub-Partners and Sub-Contractors (where relevant) and, if known, the names of the proposed Sub-Partners and Sub-Contractors. If not known at the time of the proposal, the Programme Partner shall immediately inform UN Women of the name/s of its Sub-Partner/s or Sub-Contractor/s. The Programme Partner shall ensure that each Sub-partner and Sub-contractor agrees, in writing, to be bound by the terms and conditions of the Programme Partner Agreement, relevant to the portion of the work or services to be performed by such Sub-Partner or Sub-Contractor. The following is a summary of what applies when a Partner engages a Sub-Partner or Sub-Contractor: a) The Programme Partner shall always be responsible and liable for the work performed by a Sub-Partner or Sub-Contractor, as if the Programme Partner organization had performed the work itself. b) The Programme Partner shall always remain responsible for achieving the results as outlined in the Programme Partner Agreement. c) In line with the General Terms and Conditions of the Partner Agreement, UN Women shall have no contractual relationship with a Sub-Partner or Sub-Contractor for the work being undertaken by the Sub-Partner or Sub-Contractor for the Programme Partner. d) The Programme Partner shall select a Sub-Partner or Sub-Contractor according to its own financial regulations, rules and procedures for selecting, Sub-Partners and Sub-Contractors to the extent that it is determined by UN Women that these do not Selection of Programme Partners Procedure contravene the principles of the Financial Regulations and Rules of UN Women and are otherwise appropriate. e) The Programme Partner must always give due consideration to the following principles then selecting a Sub-Partner or Sub-Contractor: i) best value for money; ii) fairness, integrity and transparency; and iii) competition. f) The Programme Partner must ensure that each Sub-Partner or Sub-Contractor agrees in writing, to be bound by the terms and conditions of the Programme Partner Agreement, relevant to the portion of the work or services to be performed by such Sub-Partner or Sub-Contractor. g) The Sub-Partner or Sub-

Contractor's expenditure is eligible expenditure for the Programme Partner when it has been "paid" (as determined by Article VIII, Section 3(b) of the Partner Agreement), which is when the Sub-Partner or Sub-Contractor has completed the activities for which funds have been transferred. h) An advance to the Sub-Partner or Sub-Contractors is not considered eligible expenditure for the Programme Partner. i) The Programme Partner must be able to provide the Sub-Partner or Sub-Contractor's original supporting documentation at the request of UN Women.

Q5: When is the deadline for submission, and is it possible to extend it?

Answer: The deadline for submission is 13th of July by 5:00 PM.

Q6: Is there any specific entry point that UN Women prefers for conducting project activities and interventions?

Answer: No, it's up to the Programme Partner to decide the best entry point based on their previous or current engagement within the local community. The proposed methodology should however align with the community mobilization approach detailed in the call for proposal

Q7: Is it possible to share the PowerPoint presentation?

Answer: Please refer to the call of proposal that was advertised