

16 July 2023

UN Women Clarifications to Proponents, CFP: UNW/AS/SYR/CFP/2023/001

1. Would we still be eligible to apply for partnership in Palestine, as we noticed that the focus countries are Syria, Yemen, Iraq, and Libya?
 - Other countries from the region can be included in the sought activities for the partnership, as relevant, but the focus of the partnership is on the four outlined countries of Iraq, Libya, Syria and Yemen and all proposals should cover these countries at minimum.
2. We are unsure whether the designated partner should operate in all three geographic locations (Iraq, Yemen, and Syria) or if they can choose to work in only one of these locations. Can you please provide further info regarding this issue?
 - The designated partner does not need to operate in the geographic locations (Iraq, Libya, Syria and Yemen) as long as it is able to undertake the sought for activities without physical presence in the four locations (i.e undertaking consultations and research remotely). However, all proposals should cover the four focus countries and it is not possible to choose only one context to work on.
3. Is the allocated budget 50,000 - 70,000 USD for one country or for all the countries?
 - The budget range covers all activities for all focus countries.
4. Is the call for Iraq, Lybia, Syria and Yemen only?
 - Other countries from the region can be included in the sought activities for the partnership, as relevant, but the focus of the partnership is on the four outlined countries of Iraq, Libya, Syria and Yemen and all proposals should cover these countries at minimum.
5. Is it allowed to apply as a regional consortium working in more than one country? Or must proponents submit a separate proposal for each country?
 - If the consortium is not a legal entity and does not have a valid registration, it cannot apply. In this case separate proposals should be submitted, however, as for this proposal UN Women is seeking submissions covering all four focus countries (Iraq, Libya, Syria and Yemen), it is recommended to avoid submitting separate proposals by country, noting that the option of sub-contracting is available for this call, pertinent to the criteria listed below.
6. Is subcontracting allowed in this call?
 - UN Women does not prohibit Partners from using Sub-partners or Sub-contractors. Sub-partners or Sub-contractors may only be used for partial implementation of a project. Partners cannot “outsource” all of the activities for which they are responsible. This is to prevent Partners from outsourcing all the work and then still charging UN Women for their costs (direct or indirect). A Partner must thus always retain some of the work and deliver on this work as required All proposals must provide information regarding the use of Sub-partners and Sub-contractors (where relevant) and, if known, the names of such Sub-partners and Sub-contractors. If not known at the time of the proposal, the Partner shall immediately inform UN Women of the name/s of its Sub-partner/s or Sub-contractor/s. The Partner shall ensure that each Sub-partner and Sub-contractor agrees in writing to be bound by the terms and conditions of the Partner Agreement relevant to the portion of the work or services to be performed by such Sub-partner or Sub-contractor. The following is a summary of what applies when a Partner engages a Sub-partner or Subcontractor:

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- The Partner is always responsible and liable for the work performed by a Sub-partner or Sub-contractor as if the Partner had performed the work itself.
 - The Partner shall always remain responsible for achieving the results as outlined in the Partner Agreement.
 - UN Women shall have no contractual relationship with a Sub-partner or Sub-contractor.
 - The Partner selects a Sub-partner or Sub-contractor according to its own financial regulations, rules and procedures for selecting, Sub-partners and Sub-contractors to the extent that it is determined by UN Women that these do not contravene the principles of the Financial Regulations and Rules of UN Women and are otherwise appropriate.
 - The Partner must always give due consideration to the following principles when selecting a Sub-partner or Sub-contractor: a. best value for money, b. fairness, integrity and transparency, and c. competition.
 - The Partner must ensure that each Sub-partner or Sub-contractor agrees in writing to be bound by the terms and conditions of the Partner agreement relevant to the portion of the work or services to be performed by such Sub-partner or Sub-contractor.
 - The Sub-partner or Sub-contractor's expenditure is eligible expenditure for the Partner when it has been paid (what is considered "paid" is determined by Article VIII, Section 3 (b) of the Partner Agreement), which is when the Sub-partner or Sub-contractor has completed the activities for which funds have been transferred.
 - An advance to the Sub-partner or Sub-contractors is not considered eligible expenditure for the Partner.
 - The Partner must be able to provide the Sub-partner or Sub-contractor's original supporting documentation at the request of UN Women.
7. Is the call open for research and training companies/institutions or NGOs only?
- The call is open for Civil Society Organisations/NGOs
8. Can we apply and implement the proposed project through centres established in Egypt, Jordan, Lebanon, Yemen and Tunis?
- The designated partner does not need to operate in the geographic locations (Iraq, Libya, Syria and Yemen) as long as it is able to undertake the sought for activities without physical presence in all four locations (i.e undertaking consultations and research remotely).
9. Does the CFP accept proposal from individual organization, or it must be a network between different organization (COSs) from targeted countries?
- The CfP accepts proposals from individual organisations.
10. As it announced in the CFP the progress consists of two sections, in this stage of we must prepare the first section only or both sections.
- The proponents need to submit both sections of the CfP in their submission.
11. Are there any template for budget to be used to find the total cost of the proposal.
- The budget range for the CfP is USD 50.000,00 – 70.000,00
12. Does UN Women accept multi-application for the call?

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- For this call, UN Women requires proponents to submit a singular proposal covering all activities in all focus countries. However, sub-contracting for this call is possible, pertinent to conditions outline in the response to questions 6 above.
13. In the design of proposals, can we focus only on one selected country, or should the proposals cover all four countries?
- All proposals should cover the four focus countries and it is not possible to choose only one context to work on.
14. Your proposal mentions that the chosen organization will undertake online consultations with female peace actors focusing on the four specified focus areas. We seek your clarification on whether the identification and arrangement of these peace actors fall within our scope of responsibilities or whether you will be providing us with these contacts.
- The chosen organisation is expected to lead on the identification of participants for the consultations and the organisation of consultations overall, in close co-operation and with feedback and support from UN Women Regional Office and respective country offices.
15. Is it necessary for the proponent to locate and interact with peace actors from all four of the focus regions. Alternatively, would it be acceptable for the proponent to concentrate on peace actors from merely one or two of these regions?
- The consultations are expected to cover all four countries. While the chosen organization will be expected to lead on the identification of participants for the consultations, this will be done in close co-ordination and with feedback and support from UN Women regional and country offices.
16. Is the project strictly confined to online consultations?
- The consultations do not strictly need to take place online.
17. As a Syrian organization operating in Turkey, we'd like to confirm our eligibility to apply for this proposal.
- The designated partner does not need to operate in the four geographic locations (Iraq, Libya, Syria and Yemen) as long as it is able to undertake the sought for activities without physical presence in all four locations (i.e undertaking consultations and research remotely).
18. Is it possible to implement the project and focus on only one country, Libya? particularly in Output 3 (Peace process actors have increased access to systemized evidence-based knowledge that documents women's participation and influence and disseminates good practices and policies)
- All proposals should cover the four focus countries and it is not possible to choose only one context to work on. However, research/case studies undertaken as part of Output 3 can be focused on a specific context/topic.
19. To what extent is it possible to select only one output?
- All proposals need to cover all activities (and UN Women regional programme Outputs) of the CfP in their submission.
20. Can I send an initiative targeting Egypt?
- Other countries from the region can be included in the sought activities for the partnership, as relevant, but the focus of the partnership is on the four outlined countries of Iraq, Libya, Syria and Yemen and all proposals should cover these countries at minimum. It is not possible to submit a proposal for one country only.