**Women’s Peace and Humanitarian Fund**

**Call for proposals**

1. **Background on the establishment of the Women’s Peace and Humanitarian Fund**

Since 2000 and the adoption of UN Security Council resolution 1325, remarkable normative progress has been made at the global, regional, and national levels to further advance and operationalize the Women, Peace and Security (WPS) agenda. There is also increasing recognition that placing women’s agency at the center of the transition from crisis to sustainable development offers enormous potential for leveraging transformative change. Women’s meaningful participation in peace processes increases the likelihood that peace agreements will be sustained. Women can play a critical role in conflict prevention (including for violent extremism and radicalization), and bridging divides across communities. Women’s participation increases the reach and impact of humanitarian assistance. Research shows that women can greatly facilitate mediation efforts and peace negotiations by opening new avenues for dialogue between different factions. Furthermore, women’s active participation in economic re-vitalization makes peacebuilding and recovery efforts more sustainable.

Despite the evidence base, women’s contributions continue to be undervalued, under-utilized and under-resourced. In 2012-2013 only 2 per cent of aid to the peace and security sector targeted gender equality as a principal objective. Similarly, in 2014, only 20 per cent of humanitarian projects were coded as making a significant contribution to gender equality, while 65 per cent of funding reported through UN OCHA’s Financial Tracking Service (FTS) simply did not use the gender marker introduced five years ago. Further, humanitarian, peace and security, and development assistance funds continue to operate in silos. Each have different aims, follow different principles, operate over different funding cycles, and are aligned with different budget lines and rules managed by different actors.

In order to address the financing gaps, create greater synergies between different sources of finance, and break the silos between humanitarian, peace and security, and development assistance, the Women’s Peace and Humanitarian Fund was launched in February 2016 in New York . The WPHF is a recommendation of the Global Study on the implementation of UN Security Council Resolution 1325 (2015), of the Secretary General annual report on Women, Peace and Security (2015), and recommended by the UN Security Council in its resolution 2242 (2015).

As an instrument mainly aimed at funding local women’s organizations, including in humanitarian settings, the WPHF is also a concrete response to the commitments of the World Humanitarian Summit (2016) in terms of establishing pooled funding mechanisms, localizing the humanitarian response, ensuring national ownership, as well as increasing investment in civil society organizations and in gender equality.

2. **About the WPHF**

Composed of representatives from donors, United Nations entities, and civil society organizations, the WPHF

Is a global pooled funding mechanism which aims to re-energize action and stimulate a significant increase in financing for women’s participation, leadership, and empowerment in peace and security processes and humanitarian response. The WPHF is a flexible and rapid financing mechanism. It supports quality interventions designed to enhance the capacity of local women to prevent conflict, respond to crises and emergencies, and seize key peacebuilding opportunities.

3. **The WPHF’s structure**

The WPHF is governed by a Funding Board at the global level, which is comprised of UN entities, donor Member States, as well as Civil Society Organizations. The Funding Board decides on the Country Allocations. The WPHF has allocated $2,000,000 for Iraq funded by Canada and the United Kingdom.

In Iraq, a National Steering Committee manages the country allocation and decides on the projects to be funded by the WPHF. The steering committee will manage this fund and other potential additional funds.

UN Women acts as the WPHF’s Technical Secretariat at the global level. UN Women also acts as the Secretariat for the WPHF’s Iraq National Steering Committee.

4. **The Call for Proposals**

With its 1st funding cycle, the Women’s Peace and Humanitarian Fund will fund qualifying projects in Iraq that contribute to one of the following Outcomes

• **Outcome 1:** Enabling environment for the implementation of WPS commitments: This will require evidenced-based advocacy and technical support to ensure the adoption of quality, locally relevant accountability frameworks that meet emerging threats and challenges (including violent extremism), and that address attitudinal and cultural biases.

• **Outcome 2**: Conflict prevention: Women’s meaningfully participation in conflict prevention can only materialize if three conditions are in place. First, favourable attitudes of parties to the conflict & communities towards women’s participation in conflict prevention must be promoted. Second, local women’s organizations must have the capacity to identify and respond to threats by establishing networks, early-warning systems and mechanisms that offer opportunities for dialogue and peacefully engagement. Finally, women’s conflict prevention mechanisms must be connected to national and international reporting and response systems.

1. The WPHF will grant up to 2 million USD over two years to Iraq. Project proposals should be for no less than 100,000 USD and no more than 300,000 USD.

2. The maximum project duration is 2 years.

5. **Application and Selection Process**

**Who is eligible to receive funding?**

* National and local Civil Society Organisations; women’s grassroots and community-based organizations. Joint projects are encouraged.

**Do I need to be a legally registered entity/organization to apply?**

Yes. The Applicant Organizations must have legal status with the competent national, regional or local authority (of an eligible country). A proof of legal registration (or legal status) are a required attachment for any grant application. Applications without clear proof of legal status will be considered incomplete and will be withdrawn from the application process. Note that articles of incorporation are not proof of legal status.

**May I submit more than one application?**

No, organizations may not submit more than one application.

**Can more organizations apply jointly?**

Yes, joint projects are encouraged. For CSOs joint projects, only the lead organization is required to meet the eligibility criteria. The roles and responsibilities of each organization must be clearly detailed within the application. Proposals must clearly indicate which organization will take lead responsibility for project management and contractual obligations.

**Is there a recommended range for funding requests?**

Project proposals should be for no less than 100,000 USD and no more than 300,000 USD to be decided by the National Steering Committee.

**What are the requirements for project design?**

In Iraq, projects must contribute to one of the two following WPHF Outcome areas:

• **Outcome 1**: Enabling environment for the implementation of WPS commitments: This will require evidenced-based advocacy and technical support to ensure the adoption of quality, locally relevant accountability frameworks that meet emerging threats and challenges (including violent extremism), and that address attitudinal and cultural biases.

• **Outcome 2**: Conflict prevention: Women’s meaningfully participation in conflict prevention can only materialize if three conditions are in place. First, favourable attitudes of parties to the conflict & communities towards women’s participation in conflict prevention must be promoted. Second, local women’s organizations must have the capacity to identify and respond to threats by establishing networks, early-warning systems and mechanisms that offer opportunities for dialogue and peacefully engagement. Finally, women’s conflict prevention mechanisms must be connected to national and international reporting and response systems.

The Outcome indicator must be repeated from the WPHF’s results matrix below.

**Must applicants contribute to the project budget?**

The Government are encouraged to make financial and/or in-kind contributions. Civil society organizations are not required to do so.

6. **Where, when and how to Apply?**

The deadline for submission is 9 June 2018.

Applications received after that date will not be considered.

Application packages can be emailed to: [Wphf.iraq@unwomen.org](mailto:Wphf.iraq@unwomen.org)

Please submit applications in .doc, .docx, or .pdf format. No other formats will be accepted.

The WPHF will acknowledge receipt of application through a confirmation e-mail. If you do not receive the confirmation email within 48 hours, please contact the WPHF.

We can accept applications in English language only.

You may not make changes to your application after it is submitted.

The designated WPHF Secretariat will be able to provide some support to grant applicants. Please note, support is limited, and applicants are responsible for completing all components of the application themselves. Please allow 48 hours for responses to any questions.

**7.1. Required Components of the Application Package**

Please note, incomplete applications will not be considered.

Project Document (attached, no more than 10 pages)

Results Framework (see Project Document Annex: A)

Project Budget (see Project Document Annex: B)

Proof of legal registration or status

**7.2. Evaluation Criteria**

As you write your application, please keep in mind that proposals will be evaluated against the following criteria:

Programme management and monitoring:

• Realistic results schedule - in general, projects should not last for more than 24 months.

• The allocation of budget resources to monitor and evaluate project activities over time.

Budget:

• The project falls within the limits set by the national steering committee.

• The project demonstrates its capacity to catalyse additional finance.

• The budget is sufficient and reasonable for the activities proposed and takes the scale of problems into account.

• The budget includes indirect operational costs at the allowed level (no more than 7%).

Project design and objectives:

• Alignment with the WPHF’s theory of change, particularly with respect to a specific outcome and indicator in its results framework (see matrix below).

• Definition of objectives and results, taking account of previous evaluations in the same area.

• Identification of a credible implementation strategy and sequential operation of activities

• Partnership with, and capacity development of local women’s organizations. Joint projects are strongly encouraged.

• Identification of risks and appropriate mitigation measures.

• Complementarity with other Funds and Programmes.

Viability and national ownership:

• Promotion of national and local ownership in developing and establishing activities, and specific objectives to build the capacities of national and local players.

• Implementation of partnership with national CSOs.

• Viability of the programme beyond the financing period and (where applicable), how to reproduce it and improve it over time.

8. **Useful Resources**

• The Women’s Peace and Humanitarian Fund’s Operations Manual

• The WPHF’s 2-pager

• The WPHF’s website www.wphfund.org

• The WPHF’s page on the Multi-Partner Trust Fund Office’s Gateway: http://mptf.undp.org/factsheet/fund/GAI00

• The WPHF’s Twitter account: @wphfund

• M&E and Results Based Management Terms. The OECD/DAC Glossary of Key Terms in Evaluation available in English, French and Spanish. http://www.oecd.org/dataoecd/29/21/2754804.pdf

• M&E Standards and Guidelines. The United Nations Evaluation Group (UNEG) Standards for Evaluations, available in English, French, Spanish, Arabic and Russian http://www.uneval.org/papersandpubs/documentdetail.jsp?doc\_id=22

**Women’s Peace and Humanitarian Fund**

**(WPHF)**

**Project Document**

*(Length – 7-10 pages)*

1. **Prodoc Cover Page**

|  |  |  |
| --- | --- | --- |
| **Project Title:** |  | **PUNO**[[1]](#footnote-1)**:** |
| **Project Contact**:  Name:  Entity:  Title:  Email: |  | **Implementing Partner(s):** |
|  | **Country:** |
|  | **Total Project Cost:**  **WPHF’s contribution**[[2]](#footnote-2)**:**  **Other contributions:** |
| **Proposed Project Start Date:**  **Proposed Project End Date:**  **Total duration (in months)**[[3]](#footnote-3)**:** |
| **WPHF’s Outcome**[[4]](#footnote-4) **the project is contributing to:** | | |
| **WPHF’s Outcome indicator**[[5]](#footnote-5) **the project will be reporting on:** | | |

|  |  |
| --- | --- |
| **PUNO(s)**[[6]](#footnote-6) **and Implementing Partners** | |
| *Name of PUNO*[[7]](#footnote-7)  *Name of PUNO Representative*  *Title*  *Signature*  *Date & Seal* | *Name of CSO*[[8]](#footnote-8)  *Name of CSO Representative*  *Title*  *Signature*  *Date & Seal* |

1. **Executive Summary**

The executive summary provides an overview of the project, how it will contribute to accelerating peace or humanitarian relief, the intended results and why they are important, and a description of the strategy for their achievement. Basic data includes: project duration, total budget, funding sources, partners, target beneficiaries, governance structure;

1. **Context and Situation Analysis**

The context should provide an analysis of the broad political context – nature of conflict / emergency/ humanitarian situation. It should also contain an analysis of the situation of women/gender equality the Project aims at addressing

1. **Rationale for WPHF’s support**

This section will provide an overview of other women, peace, security and humanitarian initiatives and projects and gaps at the national level and/or in the geographic area of the project. It will explain the added value the project and how it would complement other initiatives.

It will also contain the problem statement and how the Project intends so solve it (underlining added value of investing in women in order to accelerate peace). This section can build on documented evidence, lessons, and good practices of past initiatives in the country, region and locality.

It will explain how the requesting organization(s) has the knowledge/expertise/partnerships to successfully achieve results.

1. **Results and Resources Framework**

This section describes the results to be achieved by the Project and the means of implementation (narrative).

The results will also be formulated in a results framework (using the same format in Annex A).

The Project’s Outcome is repeated from the WPHF’s Outcome(s) selected in the Country’s allocation[[9]](#footnote-9).

The Project’s outputs can be repeated from the WPHF’s results framework (indicative outputs indicators are also provided).

New indicators must be SMART and contribute to higher level of WPHF’s Theory of Change. Key activities that are necessary to produce each output are also defined. Activities do not have indicators. In the “Means of Verification/Sources of Information” column, identify the methods and sources of information that will be used to measure performance against the indicators.

A Resource framework using UNDG’s categories will also be included (See Annex B).

1. **Partnerships**

This section will provide a partners’ assessment detailing each partner’s role, added value and capacities (UN entities, Government and Civil Society Organizations).

A particular attention will be given to explaining how partnerships and coalition building will help support local, grassroots and/or community women’s or women’s rights CSOs.

1. **Monitoring, reporting and management Arrangements**

This section will describe the management arrangements, as well as monitoring, evaluation (if any), reporting and research activities (including the research projects) that will be developed through this Project, if any). This section will also include a risk analysis and proposed mitigation measures.

**VIII. Sustainability**

**This section will describe how the results’ sustainability will be ensured**

**Annex A: Results framework**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Results** | **Indicators** | **Means of Verification/Sources of Information** | **Activities** | **Budget** |
| **Outcome** [[10]](#footnote-10) | Outcome indicator[[11]](#footnote-11) |  |  |  |
| Output 1.1[[12]](#footnote-12) | **Output indicator(s)** |  |  |  |
| Output 1.2. |  |  |  |  |
| Output 1.3. |  |  |  |  |

**Annex B** - Budget per category

|  |  |
| --- | --- |
| **UNDG Categories** | **Amount (US$)** |
| 1. Staff and other personnel costs |  |
| 2. Supplies, Commodities and Materials |  |
| 3. Equipment, Vehicles and Furniture, including Depreciation |  |
| 4. Contractual Services |  |
| 5. Travel |  |
| 6. Transfers and Grants to Counterparts |  |
| 7. General Operating Expenses and Other Direct Costs |  |
| **Sub-total** |  |
| 8. Indirect Support Costs \* |  |
| **TOTAL** |  |
| **\****The rate shall not exceed 7% of the total of categories 1-7. Note that PUNO/Implementing Partner -incurred direct project implementation costs should be charged to the relevant budget line, according to the PUNO/Implementing Partner s regulations, rules and procedures* | |

**The** **WPHF’s Results Matrix**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Impact: More peaceful and gender equal societies** | | | | | |
| Impact Indicators | Baseline | Target Year 1 | Target Year 2 | | Means of Verification |
| Percentage of women and girls that have experienced physical, psychological or sexual violence in the previous 12 months |  |  |  | | SDG indicator |
| Proportion of positions (by sex) in public institutions (national and local legislatures, public service and judiciary) compared to national distributions |  |  |  | | SDG indicator |
| Overall Indicator | | | | |  |
| Proportion of WPHF funds allocated to promoting interlinkages between crisis, peace and security and development settings (either through policy collaboration, partnerships or pooled funding). |  |  |  | | WPHF Reporting |
| Outcome 1: National strategies, financing and accountability mechanisms are in place for the implementation of women, peace and security commitments | | | | | Financial Investment: Y1- $XX; Y2 - XX; Y3- XX |
| Outcome indicators | Baseline | Target Year 1 | Target Year 2 | Target Year 3 | Means of Verification |
| Whether or not National Action Plan on WPS have indicators to monitor progress |  |  |  | | Country reporting by UN Women |
| Proportion of the total bilateral sector-allocable ODA allocated to the country that targets gender equality and women's empowerment (principal and significant) |  |  |  | | OECD data |
| Outcome 2: National and regional conflict prevention systems are gender sensitive | | | | | Financial Investment: Y1- $XX; Y2 - XX; Y3- XX |
| Outcome indicators | Baseline | Target Year 1 | Target Year 2 | | Means of Verification |
| Proportion of early warning indicators that are gender specific |  |  |  | | Country reporting by UNDP and UN Women |
| Number of cases of conflicts (e.g. familial, domestic, land, social, political, etc.) referred to local women mediators. |  |  |  | | WPHF Reporting. Country reporting by UNDP and UN Women. |
| Outcome 3: Women and girls affected by crisis lead, participate in and benefit from relief and response efforts. | | | | | Financial Investment: Y1- $XX; Y2 - XX; Y3- XX |
| Outcome indicators | Baseline | Target Year 1 | Target Year 2 | | Means of Verification |
| Percentage of funding allocated to gender responsive actions |  |  |  | | Financial Tracking Systems |
| Percentage of women benefiting from the humanitarian response |  |  |  | | SRP reports, country reporting, reporting on WHS individual commitments and annual Secretary General’s Report on Strengthening the Coordination of Humanitarian Emergency Assistance of the United Nations |
| Outcome 4: Increased participation of women in formal and informal peace negotiations | | | | | Financial Investment: Y1- $XX; Y2 - XX; Y3- XX |
| Outcome indicators | Baseline | Target Year 1 | Target Year 2 | | Means of Verification |
| Proportion of formal negotiators in peace processes taking place within the last 12 months that were women |  |  |  | | Country reporting (for non UN led) and DPA reporting (for UN led agreements) |
| Peace agreement has/doesn't have specific provisions to improve the security and status of women and girls |  |  |  | | DPA & UN Women |
| Outcome 5: Women and girls' safety and security are enhanced | | | | | Financial Investment: Y1- $XX; Y2 - XX; Y3- XX |
| Outcome indicators | Baseline | Target Year 1 | Target Year 2 | | Means of Verification |
| Proportion of personnel in national security and justice institutions that are women |  |  |  | | Country reporting to UN Women and ILO |
| Outcome 6: The socio-economic recovery of women is promoted in post-conflict situations | | | | | Financial Investment: Y1- $XX; Y2 - XX; Y3- XX |
| Outcome indicators | Baseline | Target Year 1 | Target Year 2 | | Means of Verification |
| Labor force participation rate for persons aged 15+, by sex |  |  |  | | ILO |
| Proportion of informal employment in non-agriculture employment, by sex |  |  |  | | ILO |
| Proportion of seats held by women in national parliaments |  |  |  | | SDG indicator |

1. In the case of a CSO submitting a proposal, the PUNO will be the Management Entity (UN Women where UN Women has a country presence) and the Implementing Partner will be the submitting CSO [↑](#footnote-ref-1)
2. The WPHF set a minimum of $100 000 for projects, in line with UNDG’s guidelines [↑](#footnote-ref-2)
3. Maximum project duration is 3 years [↑](#footnote-ref-3)
4. A project can only contribute to one Outcome [↑](#footnote-ref-4)
5. The Outcome indicator is repeated from the WPHF’s results framework [↑](#footnote-ref-5)
6. Please add signature block for each PUNO receiving funds under this project. [↑](#footnote-ref-6)
7. In the case of a CSO submitting a proposal, the PUNO is the Management Entity [↑](#footnote-ref-7)
8. In the case of a CSO submitting a proposal directly to the Steering Committee [↑](#footnote-ref-8)
9. A project can only contribute to one Outcome. [↑](#footnote-ref-9)
10. The Outcome will be selected from GAI’s Results Matrix below [↑](#footnote-ref-10)
11. The Outcome indicator will be selected from GAI’s Results Matrix below [↑](#footnote-ref-11)
12. Outputs are concrete deliverables. For example, an output could be the number of women trained to monitor early warning signals. [↑](#footnote-ref-12)